PURCHASE ORDER

PO Number:303-0-0661

Requisition Number:303-0-01524

Order Date: 3/18/2020

Ordered

<u>MAIL INVOICE TO AGENCY BELOW</u>
TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047
OR
email to: accountspayable@tfc.state.tx.us

Delivery Location

Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Attn: Stephen Ross
Austin, TX 78701
Show numbers on all papers and packages

Referenced Source or Vendor

1741976051100
WorkQuest
1011 EAST 53 1/2 STREET
Austin, TX 78751
Robert Olivo
Phone:512-694-0756, Fax:
robertolivo@workquesttx.com

Description

Janitorial Supplies

Pricing per attached quotes.

TXSmartBuy PO#: 20078349
Contract #: 485-A1

TFC Contact:
Stephen Ross
512-936-2473
Stephen.Ross@tfc.state.tx.us

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
PURELL Advanced Soothing Gel, 4 oz. Bottle with Flip Cap. 24/CS.	4	CASE	$55.31	3/18/2020	4/17/2020	$221.24

NIGP Class: 485 **NIGP Item:** 13 **Object Class:** 300 **Reimbursement Type:** Not Reimburseable **Notes:** Commodity Code: 48513501600 Spic & Span 3 in 1, Disinfect; AP, and Glass Cleaner, RTU with Foil Seal, 32 Oz. bottles, 8 Bottles/Case.							
NIGP Class: 485 **NIGP Item:** 40 **Object Class:** 300 **Reimbursement Type:** Not Reimburseable **Notes:** Commodity Code: 48540271060 Soap, Hand, Lotion, 800mL Pouch, Pink Floral, 12/CS	20	CASE	$61.33	3/18/2020	4/17/2020	$1,226.60
NIGP Class: 485 **NIGP Item:** 86 **Object Class:** 300 **Reimbursement Type:** Not Reimburseable **Notes:** Commodity Code: 48586551003	20	CASE	$67.58	3/18/2020	4/17/2020	$1,351.60

Grand Total $2,799.44

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Facilities Management and Operations
Program	Property Services
Phone	5129362473
Org Code	0451 - Custodial - Austin Day
Type of Purchase/PCC Code	'A' Purchases as Automated Term Contracts using TxSmartBuy
Work Order Number	Stock

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

(1)   the vendor's mailing and e-mail (if applicable) address;

(2)   the vendor's telephone number;

(3)   the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;

(4)   the state agency requisition number;

(5)   the state agency's name, agency number, and delivery address;

(6)   the commission's purchase order number, if applicable;

(7)   the contract number or other reference number if applicable;

(8)   a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;

(9)   a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;

(10) unit numbers corresponding to the original order; and

(11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Goll, Heather, 5124630209

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

(Show Terms And Conditions...)